

## New WebKIM System in Place

Is your key expired? Want to know who's been showing your listings? Can't find your CBS or shackle codes? Let **WebKIM** make your life easier. By logging onto <http://login1.suprakim.com/kimweblogin.asp> you can:

- Get an Update Code
- Add a new box to your inventory
- Assign a keybox to your inventory
- View your keybox inventory
- View a keybox configuration
- Select keyboxes for showing activity
- Create key and showing activity reports
- Update email address

**To Log on:** After clicking on above link, You then log on by: Scrolling down to "TX" then scroll to Metrotex. When the next screen appears, make sure "Agent Login" is bulleted. Then click "Login". Enter your keycard number and PIN to get started. It's as simple as that.

Here are a few tips:

**If your key is expired:** Instead for calling 1-800 and waiting, log on to WebKIM and click, in the upper left corner of your screen, "Update Code". The system will respond with an update code and easy instructions for updating your key.

**To obtain a list of the Keyboxes in your name:** On the left of the screen click "View Existing Keyboxes". A complete list of all keyboxes that are in your name will appear.

**To get your CBS/Shackle code:** On the left of the screen click "View Existing Keyboxes", then select the keybox you need. Your information will instantly appear.

**You can also track showings** of your listings by clicking "Showing Value", then "Settings" to have the system email when any showings occur on your listings. (This application requires an updated email address). Email addresses can be updated by clicking "Update Email Address" in the upper left-hand corner of the screen.